UNH Summer Youth Program Registration - 2017

Information and registration links for all programs at: <u>https://learnforlife.unh.edu/.</u>

Learn for Life Online registration open dates (subject to change):

- February 15:
 - o Camp Wildcat
 - Theatre & Dance
 - Writers Academy
- March 1:
 - Art Camps
 - o Plant Camp!
 - Sailing/Kayaking
 - SYMS (Summer Youth Music School)
- March 6:
 - Cooking Classes
 - o Keepers
 - o Tech Camps
 - EPIC (Computer Programming)

Note: four programs require a pre-application and students must be admitted into the program. Links to the program websites are at <u>https://learnforlife.unh.edu</u>:

- Future Leaders Institute
- Hospitality Management Summer Program
- IOL Internship
- Project SMART

NEW in 2017!

You can complete our '**2017 Summer Registration Questions'** before enrollment opens! We have created this one 'application/registration questions' for all programs – so it will only need to be completed one time per child, regardless of the number of programs registering for:

2017 Summer Registration Questions

We recommend completing the questions early as it will decrease time spent when enrollment opens. *Note: some programs may have additional questions that are required during the enrollment process.*

IMPORTANT: Completing any application/registration questions alone **DOES NOT** hold a spot in the program. Enrollment and payment must also occur in order for the registration to be completed.

REGISTRATION TIPS/REMINDERS:

- Accounts must be created with the name/DOB, etc. of the child, not the parent/guardian.
- If you are registering more than one child, you must set up an account for each child, *but* you can use the same email address for multiple child accounts. The system will give you a warning message, but click on 'Continue' to proceed.
- Each child's account will have a separate user name and password.

Creating an account

An account can be created at any time, even before enrollment opens. We recommend creating an account early to decrease time during the actual registration. To do so:

- From the learnforlife.unh.edu website, use 'Student Login' on the top right
- Use the 'I am a new user' option. This will bring you to a short Youth Profile to complete.
- Once submitted, the system will generate and send two emails: one with a user name and another with a password. Use these to log into the account again both can be changed.
- If you need to create an account for another child, log out the first child and repeat the steps above.

If your child already has a Learn for Life Account:

- Log in (Student Login) from the Upper Right corner of learnforlife.unh.edu, use the "I have an account already" option and input user name and password
- You can use the Forgot User Name and/or Password functions if needed
- You do NOT need to create another account for your child if one currently exists

Registering a child or children

- Browse or search our youth program offerings
- Choose one or more programs/sessions and Add to Cart
- If applicable, create an account
- If applicable, complete any application/registration questions
- Checkout and make payment
- The checkout process allows a parent/guardian to register one child for multiple programs, but does not allow a parent to register multiple children into one program or session within one transaction (or basket).
- If you are registering more than one child, then complete the steps above for one child, log out of that account, and then log back in with the next child's user name/password and complete the steps above.

Registrations are made on a first-come, first-serve basis. If a program is full, there may be a waiting list option. Be sure to register early to ensure a spot in your program(s) of choice!

Forms of Payment

- Online: We accept VISA, MasterCard, American Express, Discover (we do not accept e-checks)
- Paper checks will be accepted only in very limited circumstances (i.e. school check)

Note: If you choose to 'Pay by Another Method' during the checkout process, this option **DOES NOT** hold the student's spot in the program. This option requires manual staff follow up which may not occur before a program is full. **We strongly discourage choosing this option.**

To cancel or transfer an enrollment:

- Log into your child/student account and request the drop/transfer or
- Call 603-862-7227; press 3

Note: Making a drop or transfer request does not finalize the process. A staff member will need to approve the request and initiate the applicable refund, if any.

Questions?

- For Technical Questions using the registration website: 603-862-7227; press 1
- If you are unable to register online: 603-862-7227; press 3