

Youth Programs / Summer Camps – REGISTRATION AND PAYMENT GUIDE

This document describes how to register and pay for a program/camp. The process includes several steps:

- browse for a program/camp
- add it to your shopping cart
- create a student profile (account)
- complete an Application (questionnaire)
- checkout

While there are a lot of screenshots, once a camp is chosen, the process can be completed in just a few minutes. This document is intentionally designed to show as many of the screens as possible that you will encounter during the process. Screenshots may not represent precisely what you see on Learn for Life, as they were captured on a Test environment, but they are quite representative.

PLEASE NOTE: Each student/camper needs a separate account. This is because individual grade level, medical, safety, and student criteria (such as instrument played, team position, swim level, and so forth) are attached to each profile. Applications (often referred to as Questionnaires) are attached to each camp registration to collect relevant camper data associated with each child. These Applications, which are described in more detail below, differ with each camp.

IMPORTANT: The browser that you use must be compatible with our website. **If you experience difficulty registering**, please review the [Browser Recommendations](#) information on our site. Some parents have experienced validation errors when using older versions. If you experience difficulty, please try another browser as a first step.

Let's get started.

Click on **Youth Programs/Camps** or click on the **Youth Programs** drop down menu

The screenshot shows a web browser window with the URL `unhtestpv.destinysolutions.com/index.jsp`. The page header includes the University of New Hampshire logo and name, a shopping cart icon with "0 Items", and a "Login" link. A search bar is labeled "Site Search:". The main navigation bar is dark blue and contains the following items: "Programs", "Certificates", "Seminars & Conferences", "Youth Programs/Camps", "Search Programs", "Info & How To", and "Contact Us". A dropdown menu is open under "Programs", showing "Professional Development & Training" and "Youth Programs". An orange arrow points from the "Youth Programs/Camps" menu item to a banner image. Another orange arrow points from the "Youth Programs" dropdown item to the same banner image. The banner image is an aerial view of a large brick building with a clock tower, surrounded by trees. Text on the banner reads: "UNH can meet all of your non-traditional learning needs from professional development to corporate training, to youth programs and summer camps, and everything in between. Explore our programs using the menus above." Below the banner, a grey bar contains the text: "Welcome to UNH's new Learn for Life website! (picture to be added)".

Scroll down the page – all of the Programs are listed below the blue Program bar. **Click on any program of interest** to learn more about the program.

The screenshot shows the University of New Hampshire website. At the top, there is a navigation bar with the UNH logo and the text "UNH Learn for Life". Below this is a menu with options: Programs, Certificates, Seminars & Conferences, Youth Programs/Camps, Search Programs, Info & How To, and Contact Us. The main heading is "Youth Programs". Underneath, there is a section for "Summer Youth Programs - 2016" with a sub-heading "UNH offers over 30 summer youth programs in these areas:". A bulleted list follows, detailing categories like Academic Enrichment, Arts, Athletics, STEM, and Traditional. To the right of this text is a photograph of three young people interacting with a large bear statue. Below the list, a call-to-action says "Explore the options now! See full list below.". At the bottom, a blue bar labeled "Program" contains a list of specific programs: Summer Youth Programs, Academic Enrichment, Barry Conservation 4-H Camp, Culinary Camp, Future Leaders Institute, Hospitality Management Summer Program, STARTALK, and Upward Bound. A large orange arrow on the left side of the page points directly to the "Program" section.

Youth Programs

Summer Youth Programs - 2016

UNH offers over 30 summer youth programs in these areas:

- **Academic Enrichment** - Writing, Hospitality, Chinese, 4-H, Upward Bound, and others
- **Arts** - Music, Theatre & Dance, Art
- **Athletics** - 11 sport offerings
- **STEM** - Science, Technology, Engineering, Mathematics
- **Traditional** - Recreational Day Camp, Water Activities

Explore the options now! See full list below.

Program

- Summer Youth Programs
- Academic Enrichment
- Barry Conservation 4-H Camp
- Culinary Camp
- Future Leaders Institute
- Hospitality Management Summer Program
- STARTALK
- Upward Bound

When you click on a program (we clicked on SYMS), you will be taken to a page that lists all the camps available in that program. The SYMS – Summer Youth Music School, shown in the screenshot below, has just one camp. **Click on a program** to go to the camp description, basic information, policies, etc.

The screenshot shows a web browser window with the URL `unhtestpv.destinysolutions.com/public/category/programStream.do?method=load&selectedProgramAreald=16218&selectedProgr:`. The page header includes the University of New Hampshire logo and navigation links: Programs, Certificates, Seminars & Conferences, Youth Programs/Camps, Search Programs, Info & How To, and Contact Us. The main heading is "SYMS - Summer Youth Music School". Below this, a blue bar labeled "Program" contains a list item "0007 - SYMS - Summer Youth Music School" with an orange arrow pointing to it. The footer contains contact information, a "GET HELP" section with links for "Request Information" and "Join Our Mailing List", and social media icons for Facebook, Twitter, and YouTube.

In the screenshot below, the SYMS program has two sections, one for Junior's (grades 6-8) and one for Senior's (grades 9-12). The first screenshot below shows the Junior section expanded. You can scroll down to see the Senior section, or you can close the Junior section by clicking on the 'minus' sign at the top of the section. The second screenshot below shows both Sections, with neither section expanded.

0007 SYMS - Summer You... University of New Hampshire University of New Hampshire

unhtestpv.destinysolutions.com/search/publicCourseSearchDetails.do?method=load&courseId=26992&selectedProgramAreal=16218&selectedProgramStreamId=16229

University of New Hampshire

UNH Learn for Life

Programs Certificates Seminars & Conferences Youth Programs/Camps Search Programs Info & How To Contact Us

Search Results | Search Again

0007

SYMS - Summer Youth Music School

UNH's Summer Youth Music School (SYMS) has been in existence for over 60 years and allows students a chance to spend time making music together.

Students concentrate on a major instrument or voice part and choose electives to broaden their experience. The day consists of stimulating and challenging classes designed to improve each student's technique and musical understanding.

Students learn with outstanding music professors, teachers, and students who perform a variety of evening recitals throughout the session. The week culminates with a final performances for family and friends.

Private lessons are available at an additional cost.

There are two sessions: SYMS Jr: A one-week session for musicians who have completed Grades 6-8; and SYMS Sr: a two-week session for musicians who have completed Grades 9-12. Commuter and overnight options are available for each session; students who have completed Grade 6 may only attend as a commuter.

Scroll down the menu bar on the right to register for Junior or Senior SYMS.

0007 - SYMS JR Summer 2016 Available

ADD TO CART

Section Title: SYMS JUNIOR - Summer Youth Music School

Type: Summer Camp

Dates: Jul 17, 2016 to Jul 22, 2016

Course Fee(s):

SYMS JR - Commuter	\$475.00 or
non-credit	\$50.00
	deposit
SYMS JR - Overnight	\$700.00 or
non-credit	\$50.00
	deposit

Section Fees: Private Lesson Fee \$25.00 Optional

Section Notes:
Add description/info here. Maybe Daily Schedule?

0007 - SYMS SR Summer 2016 Available



Search Results | Search Again

0007 SYMS - Summer Youth Music School



UNH's Summer Youth Music School (SYMS) has been in existence for over 60 years and allows students a chance to spend time making music together.

Students concentrate on a major instrument or voice part and choose electives to broaden their experience. The day consists of stimulating and challenging classes designed to improve each student's technique and musical understanding.

Students learn with outstanding music professors, teachers, and students who perform a variety of evening recitals throughout the session. The week culminates with a final performances for family and friends.

Private lessons are available at an additional cost.

There are two sessions: SYMS Jr: A one-week session for musicians who have completed Grades 6-8; and SYMS Sr: a two-week session for musicians who have completed Grades 9 - 12. Commuter and overnight options are available for each session; students who have completed Grade 6 may only attend as a commuter.

0007 - SYMS JR	Summer 2016	+
Available		
0007 - SYMS SR	Summer 2016	+
Available		



Scroll down the menu bar on the right to register for Junior or Senior SYMS.

Expand the section that you want, and click **Add to Cart**. Below the SYMS Senior section is expanded.

0007 SYMS - Summer You... x University of New Hampshire x 0007 SYMS - Summer You... x University of New Hampshire x +

unhtestpv.destinysolutions.com/search/publicCourseSearchDetails.do?method=load&courseId=26992&selectedProgramAreaId=16218&selectedProgramStreamId=16229

University of New Hampshire

0 Items Login

Site Search:

UNH Learn for Life

Programs Certificates Seminars & Conferences Youth Programs/Camps Search Programs Info & How To Contact Us

Search Results | Search Again

0007

SYMS - Summer Youth Music School

UNH's Summer Youth Music School (SYMS) has been in existence for over 60 years and allows students a chance to spend time making music together.

Students concentrate on a major instrument or voice part and choose electives to broaden their experience. The day consists of stimulating and challenging classes designed to improve each student's technique and musical understanding.

Students learn with outstanding music professors, teachers, and students who perform a variety of evening recitals throughout the session.

The week culminates with a final performances for family and friends.

Private lessons are available at an additional cost.

There are two sessions: SYMS Jr: A one-week session for musicians who have completed Grades 6-8; and SYMS Sr: a two-week session for musicians who have completed Grades 9-12. Commuter and overnight options are available for each session; students who have completed Grade 6 may only attend as a commuter.

Scroll down the menu bar on the right to register for Junior or Senior SYMS.

0007 - SYMS JR	Summer 2016	+
Available		
0007 - SYMS SR	Summer 2016	-
Available		

ADD TO CART

Section Title: SYMS - Summer Youth Music School

Type: Summer Camp

Dates: Jul 24, 2016 to Aug 06, 2016

Course Fee(s):

SYMS SR - Commuter	\$975.00 or	1
non-credit	\$50.00	
	deposit	
SYMS SR - Overnight	\$1,350.00 or	1
non-credit	\$50.00	
	deposit	

Section Fees: Private Lesson Fee \$25.00 Optional

Section Notes: Add description/more info here? Maybe daily schedule? Or can cut general info

A pop-up window appears asking if you would like complete the transaction. Click **Checkout**.

The screenshot shows a web browser window with the URL `unhtestpv.destinysolutions.com/search/publicCourseSearchDetails.do?method=load&courseid=26992&selectedProgramAreald=162`. The page displays the University of New Hampshire logo and navigation menu. A pop-up window is centered on the screen with the following text:

Course 0007 - SYMS SR was added to your cart.
Click checkout to complete the transaction.

An orange arrow points to a blue **CHECKOUT** button and a **Close** button. Below the pop-up, the course details for 'SYMS - Summer Youth Music School' are visible, including a table of course sections and an 'ADD TO CART' button.

Section Title	Type	Dates	Course Fee(s)
0007 - SYMS JR	Summer 2016		Available
0007 - SYMS SR	Summer 2016		Available
SYMS - Summer Youth Music School	Summer Camp	Jul 24, 2016 to Aug 06, 2016	SYMS SR - Commuter \$975.00 or non-credit \$50.00

Your shopping cart is shown below, with the section you chose as 'Selected'.

Different camp sections will have different shopping carts; not all will have additional purchase options.

At this stage, you can:

- Remove the camp from your shopping cart – click the **Remove** button
 - You will be directed to a new screen where you can Keep Shopping to choose another camp
- Choose a different section if more than one is available – click the **Select** button
- Choose to **Pay the Full Amount** or **Pay Deposit**
- Choose any **other purchases** that you might want, if any are available
- **Keep Shopping** to add an additional camp

If the camp you are purchasing requires that you complete an Application (questionnaire) before you checkout, you will see a red circle with an exclamation mark (!) after the name of the section. If you click on this image, a pop-up will show the Restriction, with the number of the restriction. This is just informational; please click 'Close' to continue.

In this tutorial scenario, we have chosen to register for one camp only, and have selected the Pay Deposit option, as shown below.

Click the **Checkout** button at the top or bottom of the page.

Cart | University of New H... University of New Hampshire x 0007 SYMS - Summer You... University of New Hampshire x +

https://unhtestpv.destinyinsolutions.com/coursebasket/publicCourseBasket.do?method=load

1 Items Login

Site Search: Q

UNH Learn for Life

Programs Certificates Seminars & Conferences Youth Programs/Camps Search Programs Info & How To Contact Us

Cart

Keep Shopping CHECKOUT

Purchases

0007 - SYMS JR - SYMS JUNIOR - Summer Youth Music School	Remove
Enrollment Options:	
SYMS JR - Overnight \$700.00	Selected
SYMS JR - Commuter \$475.00	Select
Selected Enrollment Option:	
SYMS JR - Overnight	\$700.00
Deposit Payment Option:	
<input type="checkbox"/> Pay Full Amount \$700.00	
<input checked="" type="checkbox"/> Pay Deposit \$50.00	
Other Fees:	
<input type="checkbox"/> Private Lesson Fee	
Subtotal	\$700.00
CART TOTAL	\$700.00
Amount Due Later	\$650.00
Amount Due Now	\$50.00



You are now presented with a screen to Create an Account. This is where you create your child's profile/account, using your email address. Enter your email address, click '**Participant is under 18 years of age**' and click **Continue**. A new box will appear where you will enter the student's **Date of Birth**, which is required. Click **Continue** again.

UNH Learn for Life

Programs - Certificates - Seminars & Conferences - Youth Programs/Camps - Search Programs - Info & How To - Contact Us -

Checkout

[Log In](#) [My Profile](#) [Payment](#) / [Receipt](#)

Log In or Create an Account

Please select one of the following options

I have an account already

Log in using your existing account information.

User Name (case sensitive): [Forgot User Name](#)

Password (case sensitive): [Forgot Password](#)

[CONTINUE](#)

I am a new user

Thank you for creating an account. A user name and password will be emailed to you after you enter and submit your primary e-mail below.

If you are completing a registration, you will create your own user name and password as you complete a full student profile during the checkout process.

If you are a youth participant, please have your parent or guardian create an account using their email address, and make sure to chose the 'Participant is under 18 years of age' option below.

Email:

Retype Email Address:

Select one of the following options:

Participant is over 18 years of age

Participant is under 18 years of age

Date of Birth:

[CONTINUE](#)

If this is the first time you are creating an account, you can skip this next screenshot. If you already used your email address when creating an account previously for another child, you will receive the Warning message shown below. Follow the instructions in the last sentence of this warning -- If you are a parent or guardian and wish to create a youth participant profile using this email address, **click Continue under "I am a new user"**.

The screenshot shows a web browser window with the URL <https://unhtestpv.destinysolutions.com/coursebasket/publicPersonallOgon.do?>. The page title is "Log In or Create an Account".

Warning.

- We have found an existing record in our database with an email address that matches the one you provided:
nancye.jenkins@unh.edu

If this is your email address, you may already have a record with University of New Hampshire. Log in as a current student using your user name and password. If you can't recall your user name and password, use the links on the log in page to retrieve them, or call at (603) 862-7227 during business hours.

If you are a parent or guardian and wish to create a youth participant profile using this email address, click **Continue under "I am a new user"**.

Please select one of the following options

I have an account already

Log in using your existing account information.

User Name (case sensitive): [Forgot User Name](#)

Password (case sensitive): [Forgot Password](#)

CONTINUE

I am a new user

Thank you for creating an account. A user name and password will be emailed to you after you enter and submit your primary e-mail below.

If you are completing a registration, you will create your own user name and password as you complete a full student profile during the checkout process.

If you are a youth participant, please have your parent or guardian create an account using their email address.

Email:

Retype Email Address:

Select one of the following options:

Participant is over 18 years of age

Participant is under 18 years of age

Complete the Youth Profile. First, create a user name and a password for your child’s account. This will be used to log into the student profile. Continue through the profile, entering your child’s name and gender. A youth email address is not required. Continue through the profile, entering your information. When complete, click the **Continue Checkout** button at the bottom of the page.

University of New Hampshire
UNH Learn for Life
Programs • Certificates • Seminars & Conferences • Youth Programs/Camps • Search Programs • Info & How To • Contact Us •

Checkout
Log In / **My Profile** / Payment / Receipt

My Profile

User Name and Password Please complete the following information to proceed with your request.

Personal Information Note to parents completing profiles for children: There are two sections below, one for your child's user name and password and personal information, and one for parent/guardian information. Please note the section headings as you complete the form.

Youth's Email Address

Parent/Guardian Information

Parent/Guardian Email Address

Parent/Guardian Telephone / Fax

Parent/Guardian Address

Emergency Contact

Group Affiliations

Educational Background

Additional Information

Privacy Policies

Youth Participant Information

User Name and Password

User Name:

New Password:

Retype New Password:

Your password must be a minimum of six (6) characters and contain both alpha and numeric characters.

Personal Information

First Name:

Middle Name:

Last Name:

You are now logged into the Student Portal and are taken to the Application.

In the screenshot below, the Application that is attached to this SYMS section is now presented for completion. In this tutorial, as in 90%+ of all camp enrollments, the Application must be completed before your student is registered.

A BIT ABOUT APPLICATIONS:

All camp directors require collection of health and safety information about students, as well as acknowledgement by the parent that a variety of waiver forms have been read. Additionally, each camp asks questions relevant to their programs. For example, the SYMS Application asks which instrument the student plays, the skill level, and so forth. Applications can be attached to camps in several ways.

- 1) Completion is required during the registration process (this applies to the vast majority of our camps)
 - a. The Application is presented at the time of registration
 - i. The Application can be completed and submitted during registration, and the student will be registered, or
 - ii. The Application can be started and completed later; the student **will not** be registered
 1. The camp will remain in the student's shopping cart until the checkout process occurs or it is removed by the parent
 2. The parent must log into the Student Portal to complete the Application
 - a. Once the completed Application is submitted, click the Shopping Cart icon at the top of the webpage to complete the checkout process
 3. The parent must log into the Student Portal to remove the camp from the shopping cart
- 2) Completion is required after the student registers
 - a. If a camp historically reaches maximum capacity within the first day or two of opening for enrollment, the Application can be completed after enrollment since this adds time to the registration process.
- 3) Completion is required prior to registration
 - a. A camp may require a student to apply and have the application reviewed prior to offering the option to enroll in the camp. If the student is invited to register, they will be notified with instructions on how this can be done.

The screenshots below show the typical process (#1 above), which requires completion of the Application during the registration process. If you have any updates to your child's information before camp begins, please notify the point of contact for the camp (included in the camp description on Learn for Life). Staff can set the Application back to edit mode within the Student Portal, where you can make your updates and resubmit it.

Click the **Start** button to begin the Application.

The screenshot shows a web browser window with the URL <https://unhtestpv.destinysolutions.com/coursebasket/publicPersonalYouthInfo.do?>. The page header includes the University of New Hampshire logo and navigation links: Student Portal, Programs, Certificates, Seminars & Conferences, Youth Programs/Camps, Search Programs, Info & How To, and Contact Us. A blue bar at the top contains the text "UNH Learn for Life". Below this, a "Checkout" section includes links for "Log In", "My Profile", "Applications", "Payment", and "Receipt". The main content area is titled "Select Student Application" and features a table with two columns: "Application" and "Status".

Application	Status
YP - SYMS	Not Started

Below the table, there is a "Start" button. An orange arrow points to this button. At the bottom of the page, there is a footer with contact information, social media links, and a "POWERED BY" logo.

This next screenshot shows the pages of the Application that need to be completed. Since Applications are customized for the individual camps, the number of pages in an Application varies.

Click on the **Start** button.

Applications | University o... University of New Hampshire 0007 SYMS - Summer You... University of New Hampshire

https://unhtestpv.destinysolutions.com/coursebasket/restrictionApplInstance.do?

University of New Hampshire

1 Items Welcome All | Log Out

Site Search:

UNH Learn for Life

Student Portal Programs Certificates Seminars & Conferences Youth Programs/Camps Search Programs Info & How To Contact Us

Checkout

Log In / My Profile / **Applications** / Payment / Receipt

Applications

Pages: To Do

- 1. Student Health Information - Incomplete
- 2. Parent/Guardian Waivers - Incomplete
- 3. Additional Questions - Incomplete

Please complete the following application. When you've completed all required fields, click on **Submit Application** to continue with the Checkout Process.

Application For Program of courses

Status: In Progress

Not Started

Not Submitted

Start

Completing the questions on this "Application" is part of the registration process and completion is required ASAP, but at least 30 days before the camp start date.

PLEASE NOTE: Our new registration site does not allow for a registration to be completed without either a deposit or full balance payment. Completing this application alone DOES NOT hold a spot in the program/camp. Please be sure to add the camp(s) to your cart and go through the payment process. Thank you.

Click on the **hyperlinked pages** of the Application individually. The questions for each page will appear below the list of pages. Required fields are marked with an *. Continue through the Application, completing all pages. While not required, it is recommended that you save each page as you progress through the Application. If you cannot complete the entire Application at this time, you can save your entries and complete the Application later. Refer to the information above if you choose to do this; remember, your child is not yet registered. An 'Incomplete' will appear next to each page of the Application until you have completed each one.

The screenshot shows a web browser window with the URL <https://unhtestpv.destinysolutions.com/coursebasket/restrictionApplInstance.do?>. The page header includes the University of New Hampshire logo and navigation links such as "Student Portal", "Programs", "Certificates", "Seminars & Conferences", "Youth Programs/Camps", "Search Programs", "Info & How To", and "Contact Us". A blue banner reads "UNH Learn for Life". Below this is a "Checkout" section with a breadcrumb trail: "Log In / My Profile / Applications / Payment / Receipt". The main heading is "Applications". A section titled "Pages: To Do" lists three items: "1. Student Health Information - Incomplete", "2. Parent/Guardian Waivers - Incomplete", and "3. Additional Questions - Incomplete". An orange arrow points to the first item. Below this, a message states: "Please complete the following application. When you've completed all required fields, click on **Submit Application** to continue with the Checkout Process." The "Student Health Information" section begins with "Medical History" and the question "Does the student have any medical conditions?*" with radio buttons for "Yes" and "No". It continues with "Allergies" and the question "Does the student have any allergies?*" with radio buttons for "Yes" and "No". The "Epi-pen/Inhaler" section starts with the question "Will the student be bringing an Epi-pen and/or Inhaler to campus?*" with radio buttons for "Yes" and "No".

After you have completed the Application and clicked **Submit Application**, the screen below appears. Click **Continue Checkout**.

The screenshot shows a web browser window with the URL <https://unhstpv.destinysolutions.com/coursebasket/restrictionApplInstance.do?>. The page header includes the University of New Hampshire logo, a shopping cart icon with '1 Items', and a 'Welcome AI | Log Out' link. A navigation bar below the header contains links for 'Student Portal', 'Programs', 'Certificates', 'Seminars & Conferences', 'Youth Programs/Camps', 'Search Programs', 'Info & How To', and 'Contact Us'. The main content area is titled 'Checkout' and includes a breadcrumb trail: 'Log In / My Profile / Payment / Receipt'. Below this is a section titled 'Select Student Application' which contains a table with the following data:

Application	Status
YP - SYMS ¹	Submitted

Below the table, there is a 'Registration Policies' link and a blue button labeled 'CONTINUE CHECKOUT'. A large orange arrow points to this button. The footer of the page contains contact information for UNH Learn for Life, including the address (Durham, NH 03824), phone number (603-862-7227), and email (UNH-Learn_ForLife@unh.edu). It also includes a 'GET HELP' section with links for 'Request Information' and 'Join Our Mailing List', and a 'FOLLOW US' section with social media icons for Facebook, Twitter, and YouTube. The footer also includes copyright information (© 2015) and various privacy notices.

Select a payment option. If you choose to pay by credit card, your child will be registered upon completion of the checkout process. Click **Continue Checkout.**

IMPORTANT: Our website does not allow for a registration to be completed without either a deposit or full balance payment. If you choose to 'pay by another method' (not recommended) during the checkout process, you will be contacted by the camp staff to discuss payment. Your child will not have a spot in the program/camp until payment is received. At this point, you will be presented with a window that states that you will be contacted by camp staff to discuss payment. Your child will not have a spot in the program/camp until payment is received.

The screenshot displays the University of New Hampshire website's checkout process. At the top, the navigation bar includes the UNH logo and 'UNH Learn for Life'. Below this, a menu lists various services like Student Portal, Programs, and Certificates. The main content area is titled 'Checkout' and shows a breadcrumb trail: 'Log In / My Profile / **Payment** / Receipt'. The 'Payment' section prompts the user to 'Please select a payment method:'. Two options are available: 'Pay online by credit card' (selected with a radio button) and 'Pay by another method. Your registration request will be forwarded to a staff member for processing.' Below these options, there are two buttons: 'Keep Shopping' and 'CONTINUE CHECKOUT'. Two orange arrows are overlaid on the page: one points to the 'Pay online by credit card' option, and the other points to the 'CONTINUE CHECKOUT' button. The footer contains contact information for UNH Learn for Life, including a phone number (603-862-7227) and an email address (UNH-Learn.For.Life@unh.edu). It also includes social media links for Facebook, Twitter, and YouTube, and a 'GET HELP' section with links for 'Request Information' and 'Join Our Mailing List'.

The Payment screen is next. Verify the information, check the Policy Confirmation, and click **Continue Checkout**.

The screenshot shows a web browser window with the URL <https://unhtestpv.destinysolutions.com/coursebasket/publicPaymentOption.do?>. The page title is "Payment".

Cart

Enrollment Information

0007 - SYMS JR - SYMS - Summer Youth Music School	
SYMS JR - Overnight	\$700.00
Subtotal:	\$700.00

CART TOTAL:	\$700.00
Amount Due Later:	\$650.00
Amount Due Now:	\$50.00

Policy Confirmation

Registration Policies

Please see the applicable program unit below for its Registration Policies:

I have read and understand the [registration](#) and [privacy](#) policies and approve charging the above indicated amount on my credit card. *

[Print Registration Policies](#)

[Keep Shopping](#) [CONTINUE CHECKOUT](#)

Two orange arrows are overlaid on the page: one points to the checkbox in the policy confirmation section, and the other points to the "CONTINUE CHECKOUT" button.

You are now taken to our secure payment gateway. Two screens will appear. The first screen indicates that you should enter the payment amount but it is not editable—the payment is already entered based on your shopping cart. **Click Continue.**

Enter Payment Amount

Please enter in the amount you want to pay and click "Continue" button.

Payment Amount	
Account:	AI Green
Payment Amount:	50.00
Total Amount:	50.00
Payment Method:	Credit Card ▼

[Continue](#) [Cancel](#)

The second screen (below) appears after you click Continue. Enter the credit card information on this screen, and then click on the **Continue** button at the bottom of the page. UNH does not collect or store your credit card information. **Confirm** your entries on the page (not shown here) that appears after you click the Continue button.

Please click button only once to avoid multiple charges. Transactions can take some time depending on your internet connection. Do not navigate away from this page until you receive confirmation your transaction is complete.

Please enter credit card information in the following fields, then click "Continue" button.
NOTE: All fields are required.

For help, please click on the question mark next to a field.

Current Payment	
Account:	AI Green
Payment Amount:	\$50.00
Effective Date:	02/18/2016

Credit Card Information

Cardholder's Name: [Virtual Keypad](#)

Card Type:

Credit Card Number:

CVV2 Code: ?

Expiration Date: /

Billing Address Information

Address 1:

(optional) Address 2:

City:

For U.S. Address

State:

Zip:

For International Address

Region / Province:

Postal Code:

Country:

Contact Information

Email Address:

Your Receipt appears next. At this point your child is registered (if you paid by credit card). You will receive two receipts, one from Learn for Life, and a second from our vendor payment gateway that processed the credit card transaction. The email from the vendor will have a From: email address of 'usnh_asp@infinet-inc.com' and your credit card statement will have a description containing UNH/KSC/PSU/GSC/USNH.

Receipt | University of Ne... University of New Hampshire 0007 SYMS - Summer You... University of New Hampshire

https://unhtestpv.destinysolutions.com/coursebasket/publicPaymentReceipt.do?method=load

University of New Hampshire

UNH Learn for Life

Student Portal Programs Certificates Seminars & Conferences Youth Programs/Camps Search Programs Info & How To Contact Us

Checkout

Log In / My Profile Payment **Receipt**

Receipt

You will also receive a receipt by email.

Al Green
Willow Road
Durham, NH 03824
USA
nancye.jenkins@unh.edu
(603) 234-2345
Student Number: X000054

Basket No.: 88
Date: Jan 21, 2016

The transaction was successfully completed. You will receive a receipt via email, or print this page for your records.

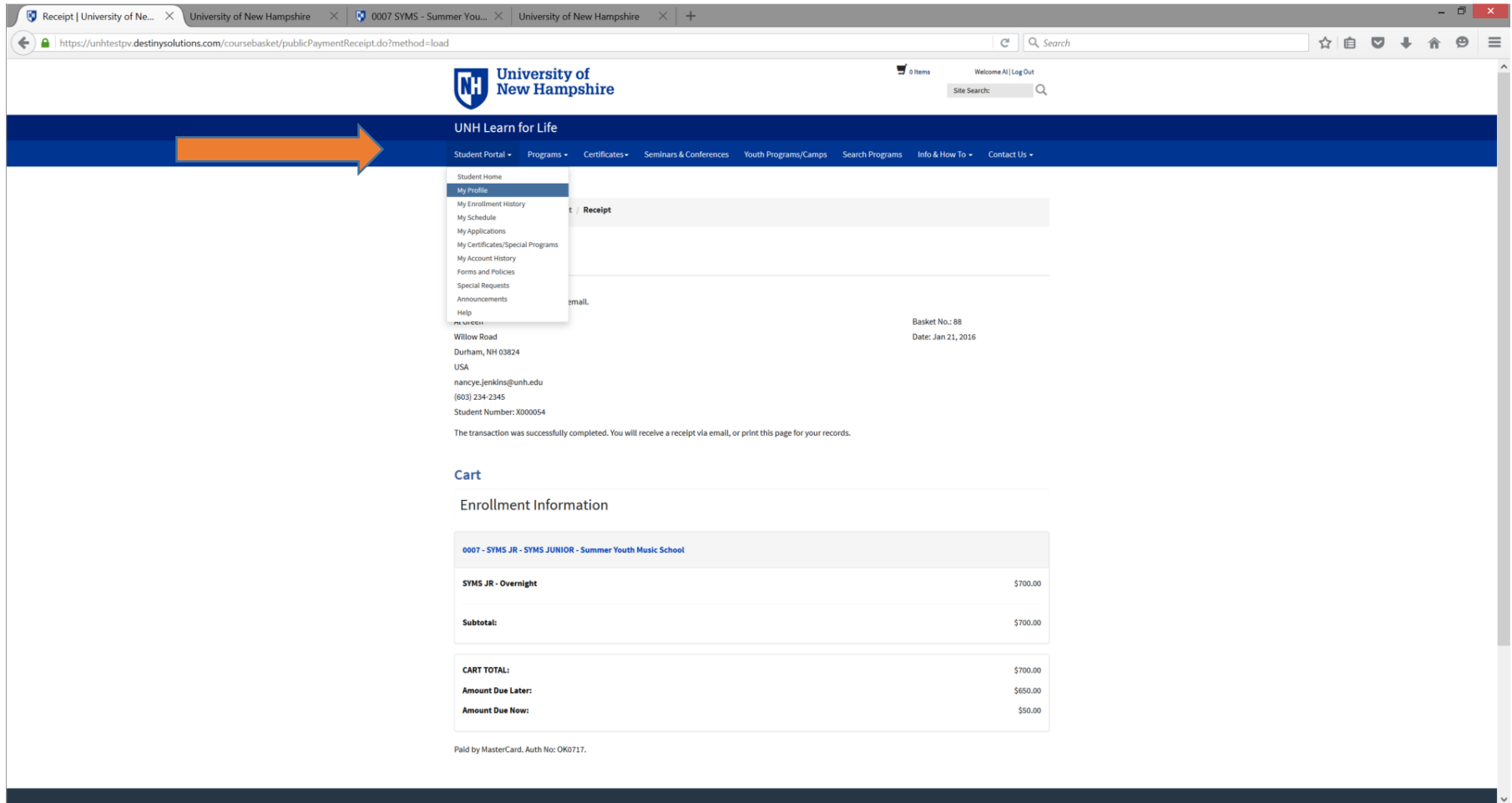
Cart

Enrollment Information

0007 - SYMS JR - SYMS JUNIOR - Summer Youth Music School	
SYMS JR - Overnight	\$700.00
Subtotal:	\$700.00
CART TOTAL: \$700.00	
Amount Due Later:	\$650.00
Amount Due Now:	\$50.00

Paid by MasterCard. Auth No: OK0717.

If you wish to browse the Student Portal, access the various features from the Student Portal menu on the far left of the blue menu bar. When logged into this student profile, you can register for additional programs, request a Drop or Transfer, view your registrations and financial transactions; make payments; review or submit an application, join mailing lists; and much more.



The screenshot shows a web browser window with the URL <https://unhtestpv.destinysolutions.com/coursebasket/publicPaymentReceipt.do?method=load>. The page header includes the University of New Hampshire logo and navigation links. A blue menu bar contains the following items: Student Portal, Programs, Certificates, Seminars & Conferences, Youth Programs/Camps, Search Programs, Info & How To, and Contact Us. An orange arrow points to the Student Portal menu item, which has a dropdown menu open. The dropdown menu contains the following links: My Profile, My Enrollment History, My Schedule, My Applications, My Certificates/Special Programs, My Account History, Forms and Policies, Special Requests, Announcements, Help, and Search. Below the menu bar, the page displays a payment receipt for a transaction. The receipt includes the following information: Basket No.: 88, Date: Jan 21, 2016, and a confirmation message: "The transaction was successfully completed. You will receive a receipt via email, or print this page for your records." Below the receipt, there is a section titled "Cart" with a sub-section "Enrollment Information". This section contains a table with the following data:

0007 - SYMS JR - SYMS JUNIOR - Summer Youth Music School	
SYMS JR - Overnight	\$700.00
Subtotal:	\$700.00
CART TOTAL: \$700.00	
Amount Due Later:	\$650.00
Amount Due Now:	\$50.00

Below the table, it is noted that the payment was made by MasterCard with an Auth No: OK0717.

Below is a screenshot of when 'My Enrollment History' is selected. This is where you can see all the camps the student is registered in; request a Drop or Transfer from a camp. If a programs has been dropped, or a transfer has taken place, these are shown on the respective tabs.

UNH Learn for Life

Programs ▾ Certificates ▾ Seminars & Conferences Youth Programs/Camps Search Programs Info & How To ▾ Contact Us ▾

Student Home
My Profile
My Enrollment History
My Schedule
My Applications
My Certificates/Special Programs
My Account History
My Invoices
Forms and Policies
Special Requests
Announcements
Help

My Enrollment History


nancye-adult jenkins
Adult1234 — X000009

Contact us at (603) 862-7227 or UNH-Learn.For.Life@unh.edu if you have questions about making any changes to your enrollments.

Enrolled Dropped Transferred

My Current Courses

Your currently enrolled programs. Contact us at (603) 862-7227 or UNH-Learn.For.Life@unh.edu if you have any questions.

Program No. and Title	Enrolled	Term	Academic Units	CEUs	Actions and Status
TEACHING General Topics PDT-TchLG-01 - 208216 "Flipping" Your Foreign Language Classroom for Modern Learners	Jan 15, 2016	2015-2016 - Spring 2016		0.6	Request Drop Request Transfer Print...
 0005 - CW - TRAVEL II Camp Wildcat	Jan 19, 2016	2016-2017 - Summer 2016			Request Drop Request Transfer Print...

If you started or completed an Application during the registration and payment process, it is available for viewing or completion from the My Applications area. If an application is required for the program but was not included in the registration and payment process, it will be available from this area.

UNH Learn for Life

Programs ▾ Certificates ▾ Seminars & Conferences Youth Programs/Camps Search Programs Info & How To ▾ Contact Us ▾

Student Home
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Forms and Policies
Special Requests
Announcements
Help

My Applications nancye-adult jenkins
Adult1234 — X000009

Here are the applications that you have started or submitted. Click the buttons to finish in progress applications or review your application status.

AP0006—YP - SYMS	VIEW
Status: Submitted Started 18 Feb 2016 Submitted Feb 18, 2016	
AP0014—TEST SUMMER CAMP	CONTINUE
Status: In Progress Started 17 Feb 2016 Not Submitted	

[View more available applications](#)

Below is a screenshot of when 'My Account History' is selected. If a balance is due, as in the screenshot below, you can click on the number in the **Transaction No.** column to make a payment.

My Account History | Univ... x University of New Hampshire x 0007 SYMS - Summer You... x University of New Hampshire x +

https://unhtestpv.destinysolutions.com/portal/student/studentAccountInfo.do?method=load

University of New Hampshire

0 Items Welcome All | Log Out

Site Search:

UNH Learn for Life

Programs Certificates Seminars & Conferences Youth Programs/Camps Search Programs Info & How To Contact Us

Student Home My Profile My Enrollment History My Schedule My Applications My Certificates/Special Programs **My Account History** Forms and Policies Special Requests Announcements Help

My Account History

AI Green
Tester11 — X000054

Transactions paid by a third party, i.e. those that were not paid through UNH Learn for Life, do not appear in your account history.

Date	Transaction No.	Amount	New Payments	On-Account Payments	Balance Due
21 Jan 2016 09:28 AM	88	\$700.00	\$50.00	\$650.00	\$650.00

CONTACT
UNH Learn for Life
Durham, NH
03824
603-862-7227
UNH.Learn.For.Life@unh.edu

GET HELP
Request Information
Join Our Mailing List

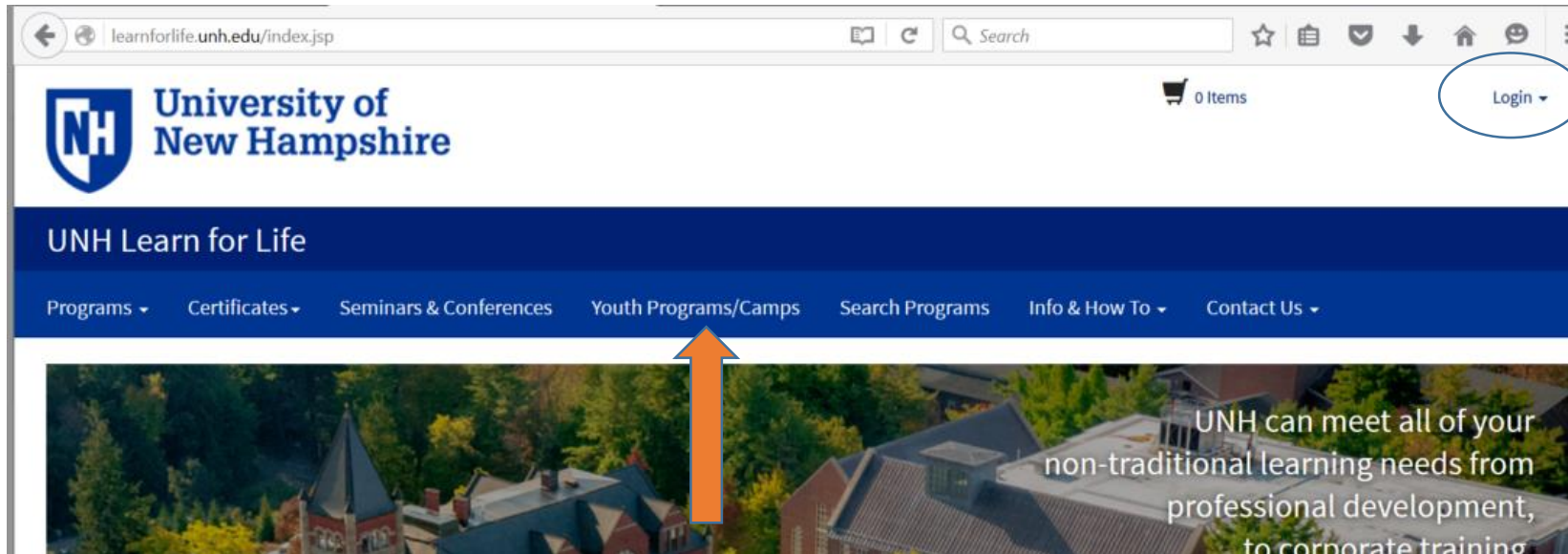
FOLLOW US
f t v

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POWERED BY

Once an account/profile is created, you may return to UNH Learn for Life at any time to register for a program. You may:

1. Explore to find the program you want first, and then begin the registration and checkout process. You will be asked to login with the student's user name and password as a part of this process, or
2. Log into the student's account using the student's user name and password, and then explore to find the program you want and then begin the registration process.



This concludes this document.