TO CREATE AN ACCOUNT WITHOUT REGISTERING FOR A PROGRAM

Creating an account first is one method to begin exploring and registering for a UNH youth program/camp. The instructions for this method are below.

The other method is to explore the website, choose the camp(s) you want, and Add to Cart. You will then create a student/child account and profile at that time. Detailed instructions for this method are available <u>here</u>.

There are additional registration instructions in the Learn for Life menu drop down: Youth Programs/Camps > Information for Families.

Let's get Started:

Go to the Login menu at the very top right hand corner of the learnforlife.unh.edu webpage, and select **Student Login**.



You are presented with a screen to Log In or Create an Account. This is where you create your child's profile/account, using your (parent) email address. Enter your **email address twice**, select the bullet beside **'Participant is under 18 years of age'** and click **Continue**.

| Log-III to Student Pt | ortal | |
|---|------------------|---|
| I have an account already | | l am a new user |
| Log in using your existing account information. User Name (case sensitive): | Forgot User Name | Thank you for creating an account. A user name and password will be emailed to you after you enter and submit your primary e-mail below. If you are completing a registration, you will create your own user name and |
| Password (case sensitive): | Forgot Password | password as you complete a full student profile during the checkout process. |
| | | If you are a youth participant, please have your parent or guardian create an account using their email address, and make sure to chose the 'Participant is |
| CONTINUE | | under 18 years of age' option below. Email: |
| | | |
| | | Retype Email Address: |
| | | |
| | | Select one of the following options: |

After selecting the 'Participant is under 18 years of age' bullet, a **Date of Birth** field appears. This must be completed with the child's date of birth. (You do not have to use the calendar feature – you can type in your child's DOB.) **Click Continue**.

| CONTINUE | If you are a youth participant, please have your parent or guardian create an account using their email address, and make sure to chose the 'Participant is under 18 years of age' option below. Email: nancye.jenkins@unh.edu |
|----------|---|
| | Retype Email Address: |
| | nancye.jenkins@unh.edu |
| | Select one of the following options: |
| | O Participant is over 18 years of age |
| | Participant is under 18 years of age |
| | Date of Birth: |
| | Click to select date |
| | CONTINUE |

If this is the first time you are creating an account, you can skip the next screenshot.

If you already used your email address when creating a previous account for another child, you will receive the Warning message shown below. Follow the instructions in the last sentence of this warning – If you are a parent or guardian and wish to create a youth participant profile using this email address, **click Continue under 'I am a new user.'**

Log-In to Student Portal

| Warning. • We have found an existing record in our database with an email address that nancyc.j If this is your email address, you may already have a record with University o you can't recall your user name and password, use the links on the log in pag If you are a parent or guardian and wish to create a youth participant profile | matches the one you provided: enkins@unh.edu f New Hampshire. Log in as a current student using your user name and password. If ge to retrieve them, or call at (603) 862-7227 during business hours. using this email address, click Continue under "I am a new user" . |
|--|--|
| I have an account already Log in using your existing account information. User Name (case sensitive): Forgot User Name | I am a new user Thank you for creating an account. A user name and password will be emailed to you after you enter and submit your primary e-mail below. If you are completing a registration, you will create your own user name and |
| Password (case sensitive): Forgot Password CONTINUE | password as you complete a full student profile during the checkout process. If you are a youth participant, please have your parent or guardian create an account using their email address, and make sure to chose the 'Participant is under 18 years of age' option below. Email: nancye.jenkins@unh.edu |
| | Retype Email Address: nancye.jenkins@unh.edu Select one of the following options: O Participant is over 18 years of age |
| | Participant is under 18 years of age Date of Birth: Apr/05/2006 CONTINUE |

After clicking Continue, you will be presented with a Youth Profile form (below) that must be completed. **Complete the form** and **click the Submit button** at the bottom of the page.

| Parent/Guardian Information | | |
|------------------------------------|---|--|
| | Personal Information | |
| Parent/Guardian Email Address | First Name:* | Middle Name: |
| | Young | |
| Parent/Guardian Telephone / Fax | Last Name:* | |
| Parent/Guardian Address | Camper | |
| | Gender:• | Date of Birth:* |
| ailing List Preferences | ©F OM | Apr/05/2006 |
| | Parent/Guardian Information | |
| | Parent/Guardian Information | |
| | First Name: | Last Name: |
| | Taka . | Longon |
| | John | - Lemion - |
| | Is someone in your family an alumnus of University of New | Is someone in your family an employee of University of Ne |
| | Is someone in your family an alumnus of University of New Hampshire?: | Lemon Is someone in your family an employee of University of Ne Hampshire?: |
| | Is someone in your family an alumnus of University of New Hampshire?: © Yes | Is someone in your family an employee of University of Ne Hampshire?: O Yes |
| | Is someone in your family an alumnus of University of New Hampshire?: () Yes () No | Lemon Is someone in your family an employee of University of Ne Hampshire?: O Yes © No |
| | Is someone in your family an alumnus of University of New Hampshire?: (a) Yes (b) No Parent/Guardian Email Address | Lemon Is someone in your family an employee of University of Ne Hampshire?: O Yes © No |
| | Is someone in your family an alumnus of University of New Hampshire?: © Yes © No Parent/Guardian Email Address Email Address:* | Is someone in your family an employee of University of Ne Hampshire?: O Yes © No |
| | Loonn Is someone in your family an alumnus of University of New Hampshire?: Yes No Parent/Guardian Email Address Email Address:* nancye.jenkins@unh.edu | Lemon Is someone in your family an employee of University of Ne Hampshire?: O Yes © No |
| | Loonn Is someone in your family an alumnus of University of New Hampshire?: Yes No Parent/Guardian Email Address Email Address:* nancye.jenkins@unh.edu Parent/Guardian Telephone / Fax | Lemon Is someone in your family an employee of University of Ne Hampshire?: O Yes O No |
| | Is someone in your family an alumnus of University of New Hampshire?: © Yes © No Parent/Guardian Email Address Email Address:* nancye.jenkins@unt.edu Parent/Guardian Telephone / Fax Please include international dialing information in the area code fit | Lemon Is someone in your family an employee of University of Ne Hampshire?: O Yes O No eld if applicable. |
| | Is someone in your family an alumnus of University of New Hampshire?: | Lemon Is some on your family an employee of University of Ne Hampshire?: O Yes O No etd if applicable. Area:* Number:* E |

Please note that you may be asked to provide some of this information again when answering detailed questions relating to the camp/program you are registering for. This ensures that all necessary information is available to the camp/program staff.

After clicking Submit, a customer service request screen will appear letting you know that a user name and password has been emailed to you at the address provided. Your child's account/profile has now been created, and you are in the student profile—a Student Portal menu is now available. Information about the Student Portal is provided in the <u>Parents Registration and Payment Guide</u> referenced above. **Log out** when you are finished.

| University of New Hampshire | Welcome Trouble Log Out |
|--|--|
| UNH Learn for Life | |
| Student Portal • Programs • Certificates • Seminars & Conferences Youth | Programs/Camps Search Programs Info & How To + Contact Us + |
| Customer Service Request Thank you for your interest. A user name and password to access the Student Portal will be Once you receive your user name and password, you may login and change your username 'Login' menu, and then from within your student profile, select the "My Profile" link on the Please continue to explore our site now using the menus above. If you decide to register needed to complete checkout. | e e-mailed to you shortly. e and password at any time. To login, click on "Student Login" on the top right e left menu to make changes. Please complete the full profile information. ight away, please check your email for the provided credentials as they will be |

If you wish to register for a program at this time, go to the blue menu bar at the top of the window (screenshot above) and click **Youth Programs/Camps** to explore the programs available and complete the registration process.

If you do not wish to register for a program at this time, you may return to UNH Learn for Life at any time to register. Please keep each student/child account user name and password – you will need these any time you wish to enter your student/child account.

You may:

- 1. Explore to find the program you want first, and then begin the registration and checkout process. You will be asked to login with the student's user name and password as a part of this process.
- 2. Log into the student's account using the student's user name and password, and then explore to find the program you want and then begin the registration process.

